

# LINDENWOOD

REAL EXPERIENCE. REAL SUCCESS.

Dear Counselors,

You may apply to Lindenwood for graduate credit any time during or after the conference. The graduate credit registration is open for Fall 2024 and Spring 2025.

For detailed syllabus and smart goals template, visit: [Syllabus and Templates](#). See our [Frequently Asked Questions](#) and [Academic Terms](#) to better understand our timelines.

To earn graduate credit:

- Complete the Lindenwood [workshop application](#) form by paying \$75 per credit hour with a credit card. *Make sure to select the correct term/course title/district/organization.* Fill out the workshop application each time you pursue one or more professional development courses. Allow up to 2 weeks for registrations to be processed.
- Once the Lindenwood application is processed, you can check your grade status, unofficial transcript, or billing statement by accessing the *Student Portal* at [My Lindenwood](#). For Lindenwood student login credentials, please call IT (636)- 255-5100 or email [IT Helpdesk](#) with your full name and initials as per our records. **Note:** *If grading or application is a work in progress, courses and grades will not reflect on the unofficial transcript.*
- **Grades are posted approximately two weeks after the term ends.** We encourage you to check the unofficial transcript prior to ordering an official transcript.
- An official transcript may be ordered online through [Parchment](#). Official transcripts are sent directly to a district, employer, or student and bear the university seal.
- **Graduate credits are nonrefundable.** Participants are strongly encouraged to verify with their school districts to determine if this graduate credit is applicable. These may be applied, in most cases, to satisfy CEUs or professional development requirements (plus hours) for salary advancement or licensure renewal. It is up to individual school districts and state certification renewal requirements as to whether they will approve these graduate credits.

If you have questions, feel free to check our page or reach out to Lindenwood University Professional and Continuing Education (PACE) at [k12pd@lindenwood.edu](mailto:k12pd@lindenwood.edu).

Sincerely,

**Azam Nathaniel**

**Program Manager**, K-12 Professional and Continuing Education  
636-949-4612 / [anathaniel@lindenwood.edu](mailto:anathaniel@lindenwood.edu)

# **Lindenwood University Syllabus**

## **EW 52554 All Ohio Counselor's Conference 2024 – 2 Credit**

**Location:** Columbus, Ohio

**Course:** All Ohio Counselors Conference 2024 - 2 Credits

**Term/Duration:** Fall 2024 / Spring 2025

**Course Code:** EW 52554

**Credit hours:** 2 Credit Hour

**Graduate Credit Registration: (Available for 2 terms)**

- Fall 2024 and Spring 2025
- See [Academic Terms](#)

**Instructor/Facilitator:** Wendy Linton

**Date(s):** October 28-30, 2024

### **Directions for Assignment Submission:**

*Please upload all assignments on CANVAS during the term. If you registered at the end of the term or are unable to access CANVAS, email assignments to Azam Nathaniel [anathaniel@lindenwood.edu](mailto:anathaniel@lindenwood.edu)*

**Course Description:** The All-Ohio Counselors' Conference allows students to gain valuable knowledge from a wealth of different expert speakers on current topics. This course allows credit for conference attendance, requires the student to actively reflect on the sessions attended, and develops a lesson plan based on knowledge gained from the conference.

### **Course Objectives:**

Students will actively expand their general knowledge base in the field of counseling and apply the knowledge to their area of practice based on the sessions they attend.

Students will go beyond knowledge and use critical thinking to evaluate the knowledge presented.

Students will develop 4 SMART Goals to implement changes to their counseling programs.

Students will expand their classroom counseling program by utilizing the ASCA lesson plan template to complete a lesson plan based on knowledge gained at the conference

**Summary of Coursework for 2 Credit Hour:**

<b>Requirements</b>
1. Conference Attendance
2. Active Reflection and 4 SMART Goals (5-6 pages APA style including title page, double-spaced and source page.
3. PPT Presentation

**Details of Coursework:**

**1. Attendance Requirements (10 hours):**

Attend a minimum of **TEN hours of sessions** during the conference. Hours may be from preconference or conference. List the sessions and time attended in the following format on a Word Doc as well as the total number of hours.

<b>Session Name</b>	<b>Length of Time</b>
	<b>TOTAL TIME</b>

**NOTE: If you are completing both the 1-hour and 2-hour credit, you must list at least TEN hours. If you are only doing the 1-hr credit, you will need SIX hours attendance**

**2. Active Conference Reflection:**

- In your own words, write a summary of each session attended. Do not use the conference description.
- What new information did you learn in each session?
- How will this new information impact you, your students, and your school?
- What challenges will you face implementing and how will you address those challenges?
- Develop at least 4 SMART goals to implement the ideas learned. SMART Goal Template [Syllabus and Templates](#). *(If you are doing both 1-hour and 2-hour credit options you must choose two different topics and identify different SMART goals)*

- Identify one area you would like to receive more training on and research some opportunities in this area. Provide a list of resources books, articles and/or websites. (If you are doing both 1-hour and 2-hour credit options you must choose two different topics and identify different SMART goals)

**3. PPT Presentation:**

Develop a presentation using PPT or similar program on selected topic(s) from the conference. This may be an in depth look at one topic or more presented or an overview of the entire conference to share with your counseling colleagues who were unable to attend. Please identify the audience. Include a title slide, 20-25 slides and a source slide.

**The Grade Plan:**

To earn a grade of “A”: Fully participate in the course activities and complete at least 90% of the coursework and documentation required by the syllabus in a timely manner.

To earn a grade of “B”: Fully participate in the course activities and complete at least 80% of the coursework and documentation required by the syllabus in a timely manner.

Failure to thoroughly complete curriculum or failure to meet the requirement of an “A” or “B” will result in failure of the class.

**Presentation Rubric:**

<b>Title Slide</b>	<b>Excellent</b> Title Slide lists the title, your name, presentation title, any important information and your identified audience	<b>Good</b> Title Slide lists 3/4 required elements.	<b>Fair</b> Title Slide lists less than 3 of 4 required elements
<b>Intro, Body, Conclusion Slides</b>	<b>Excellent</b> 15 -20 required slides or with relevant information. Topic is discussed clearly and adequate points are made.	<b>Good</b> 12 required slides with relevant information. Topic is somewhat discussed but more information is required.	<b>Fair</b> 10 required slides with relevant information. Topic is slightly discussed but more material is needed.
<b>Powerpoint/Graphics</b>	<b>Excellent</b> Slides are attractive. Text is legible. No grammatical errors. Graphics and effects are used throughout to enhance presentation. Information is at the advanced level and consistently supports images.	<b>Good</b> Slides are attractive. Text is legible. No grammatical errors. More than half of the slides use graphics and effects to enhance presentation. Information adequately supports images.	<b>Fair</b> Slides are legible. Amount of text is too great for the amount of space provided. Some grammatical errors. Less than half the slides have graphics or effects. Information supports images at times.
<b>Citations &amp; Resource Slide</b>  (Remember if using info from a conference presentation from the you need to include it in your resource list)	<b>Excellent</b> All sources of information are cited so that the audience can determine the credibility and authority of the information presented. You may do this on each slide but you must have a resource slide which follows APA guidelines.	<b>Good</b> Most sources of information use proper citation, and sources are documented to make it possible to check on the accuracy of information. You have a Resource Slide	<b>Fair</b> Sometimes copyright guidelines are followed and some information do not use proper citations. No Resource slide is provided.